

MINUTES OF THE REGULAR MEETING OF THE MEDICINE HAT PUBLIC BOARD OF TRUSTEES HELD IN THE BOARD ROOM IN THE SCHOOL DISTRICT ADMINISTRATION OFFICE ON TUESDAY, JANUARY 22, 2019 AT 6:00 P.M.

TRUSTEES PRESENT: Rick Massini, Deborah Forbes, Carolyn Freeman, Celina Symmonds

TRUSTEES ABSENT: Catherine Wilson Fraser

OFFICIALS PRESENT: Mark Davidson, Superintendent of Schools
Lyle Cunningham, Deputy Superintendent
Tracy Hensel, Associate Superintendent
Jerry Labossiere, Secretary Treasurer
Joanne Pitman, Assistant Superintendent
Corey Sadlemyer, Assistant Superintendent

OTHERS PRESENT: Andy Christie, Director of Facilities
Lee Krasilowez, Communications Coordinator

CHAIR: Rick Massini

RECORDING SECRETARY: Angie Lesko

I. APPROVAL OF AGENDA

43. D. Forbes **THAT** the agenda be approved as presented.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on Tuesday, November 27, 2018, and Tuesday, January 8, 2019 and the Committee of the Whole meeting held on Tuesday, November 27, 2018 and Tuesday, January 8, 2019.

44. C. Symmonds **THAT** the Minutes of the Regular Board meetings held on Tuesday, November 27, 2018, and Tuesday, January 8, 2019 and the Committee of the Whole meetings held on Tuesday, November 27, 2018 and Tuesday, January 8, 2019 be adopted as presented.

CARRIED

III. CORRESPONDENCE

1. Thank You Cards from Division Students for Awards and Scholarships

Thelma Berkeley Robinson Scholarship

Jayce Smith	Abigail Lawrence	Amy Gurdian
Travis Straube	Azeez Badrudeen	Kelsi Kannekens
Kia Kannekens	Kennedy Galloway	Litany Bloomfield
Isabella Walter	Ruben Van Niekerk	Amy Cran
Dylon Fauth		

Grant Henderson Scholarships

Kelsi Kannekens

Harold Storlein Memorial Award

Elizabeth Schenkey

Hub Fish Award

Ruben Van Niekerk

Donated Award

Ruben Van Niekerk

Canadian Parents for French Award

Ruben Van Niekerk

IV. RECOGNITIONS/ACCOMPLISHMENTS

1. Holiday Performances

The Board recognized staff and students for all their hard work hosting their communities, families and friends in celebration of the holiday season. Celebrations included Christmas concerts, band concerts, celebrations, extravaganzas and activity evenings, as well as the MHHS production "It's a Wonderful Life".

2. Cardinal Energy at Elm Street School

Students of Elm Street School received Christmas gifts and lunch this December from the employees of Cardinal Energy. The Board would like to express their sincere appreciation to these employees for their generosity; this act of kindness impacted the lives of staff and students.

V. ITEMS FOR ACTION

1. Policy Recommendations

The following Policies have been newly drafted or revised and were recommended for approval by the Board of Trustees:

Policy 102 Shared Decision Making Responsibilities (revised)

Policy 506 Suspension and Dismissal of Professional Staff (revised)

Policy 542 Attendance (new)

Policy 616 Student Assessment (revised)

45. C. Symmonds

THAT the Board approve Policy 102 Shared Decision Making Responsibilities (revised), Policy 506 Suspension and Dismissal of Professional Staff (revised), Policy 542 Attendance (new), and Policy 616 Student Assessment (revised), as presented.

CARRIED

VI. PRESENTATIONS

1. Class Size Survey

The class size data for 2018-2019 has been compiled and submitted to Alberta Education. An overview of the results was provided to the Board for information. The results reflect the following class size averages for Medicine Hat Public School Division:

Grades K-3	18.5
Grades 4-6	21.8
Grades 7-9	25.2
Grades 10-12	23.9

2. Connecting to Collaborative Response Model

Joanne Pitman provided an overview of professional learning and progression of implementation of the Collaborative Response Model across the division.

Operational structures have been put in place and the Collaborative Team meetings provide opportunity for cross school observations. The CRM Steering Committee is engaged in observing other school teams and creating a system learning plan.

The District continues to build collective efficacy of teams to meet the needs of students. The District PD Day on March 15, 2019 will focus on an unconference model connected to teacher choice related to key areas identified by School CRM Leadership Teams.

VII. REPORTS OF COMMITTEES

1. Coordinating Committee

Minutes of the December 3, 2018 Coordinating Committee meeting were enclosed.

46. C. Freeman

THAT the minutes of the December 3, 2018 Coordinating Committee meeting be received for information.

CARRIED

VIII. ITEMS FOR INFORMATION

1. 2018-2019 Infrastructure Maintenance and Renewal Program (IMR) – Expenditure Plan

Alberta Education is providing capital funding of \$2,152,121 under the 2018-2019 Infrastructure Maintenance and Renewal Program. At present, the Division has \$1,626,129 of unutilized carry-over of IMR funds from previous years. The Medicine Hat Public School Division Infrastructure Maintenance and Renewal Program Expenditure Plan for the program year 2018-2019 was presented for information. The projected costs of the IMR projects for 2018-2019 are \$3,778,250.

6:38 p.m. Mr. Christie left the meeting

2. Administrative Procedures

The following administrative procedures have been newly drafted and were presented for information.

530 P 009 Social Media Directions: Staff, Volunteers and Contract Employees

542 P 001 Attendance Support Program

616 P 001 Assessment and Reporting

3. Southeast Alberta Teachers' Convention

Tim Johnson, Chair of the Southeast Alberta Teachers' Convention, has sent an invitation for the upcoming Teachers' Convention on Thursday, February 21 and Friday, February 22, 2019.

Suspended: 6:46 p.m.

Resumed: 7:17 p.m.

IX. MOVE TO COMMITTEE OF THE WHOLE

47. C. Freeman

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 7:17 p.m.

X. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 8:09 p.m.

XI. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

48. C. Freeman

THAT, notwithstanding Policy 202.4 Trustee Remuneration and Expenses, due to recent changes in the Federal Income Tax regulations and in order to hold Trustees harmless, Trustee honoraria be increased as follows, effective January 1, 2019:

Chair \$3,700
Vice Chair \$3,200
Remaining Trustees \$2,900

for a total cost to the Board of \$15,600 annually.

CARRIED

XII. ADJOURNMENT

49. C. Symmonds

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 8:11 p.m.

CHAIR

SECRETARY TREASURER