

*MEDICINE HAT PUBLIC BOARD OF EDUCATION OPERATES AS MEDICINE HAT PUBLIC SCHOOL DIVISION,
AND FOR THE PURPOSE OF THIS DOCUMENT WILL BE REFERRED TO AS "MHPSD" AND/OR "DIVISION"*

SECTION 700 – Educational Program

POLICY 702: PROGRAM DEVELOPMENT

BACKGROUND

The Division must continue to remain current with both pedagogical developments and with the need to serve its students to the best of its ability in a changing environment. The Board expects that staff will be diligent in the research of areas in which to improve instructional practices, resources and program offerings to students.

POLICY

The Board of Trustees encourages the development and operation of programs which best meet the needs of students and parents, while keeping within the resources available.

GUIDELINES

In order to receive Board approval, new program and pedagogical proposals must meet the following requirements:

1. Sufficiency
 - 1.1. Evidence of need
 - 1.2. Estimates of resources required - funding, facilities, materials, transportation
 - 1.3. Implementation plan
 - 1.4. Long-term staffing plan
2. Congruency
 - 2.1. Evidence of compatibility with Mission, Beliefs and Values
 - 2.2. Compatibility with Board Policies and Provincial regulations
 - 2.3. 'Fit' with current program offerings
 - 2.4. Compatibility with community expectations
 - 2.5. Open to all student
3. Research
 - 3.1. Evidence of effectiveness and educational value
 - 3.2. Evidence of possible risk inherent in the program.
4. Review
 - 4.1. Monitoring process and schedule
 - 4.2. Standards for success
 - 4.3. Sunset plan for ending a program.

ADMINISTRATIVE PROCEDURE

[702 AP 001 – Proposals for Program Development](#)

Approved: September 7, 2004

Revised: June 17, 2014

