

MINUTES OF THE **REGULAR MEETING** OF THE MEDICINE HAT PUBLIC BOARD OF TRUSTEES  
HELD IN THE **BOARD ROOM** IN THE **SCHOOL DIVISION ADMINISTRATION OFFICE** ON **TUESDAY,**  
**NOVEMBER 4, 2025** AT 3:15 PM.

TRUSTEES PRESENT: Catherine Wilson, Pat Grisonich, Gwendoline Dirk, Megan Hilgendorf,  
Quinn Skelton (virtual)

OFFICIALS PRESENT: Tracy Hensel, Superintendent of Schools  
Leanne Dulle, Secretary Treasurer  
Cody Edwards, Associate Superintendent: Student Services  
Jason Peters, Associate Superintendent: Human Resources  
Carla Carrier, Executive Director of Learning

OTHERS PRESENT: Lee Krasilowez, Communications Coordinator

CHAIR: Catherine Wilson

RECORDING SECRETARY: Hope Schick

**I. CALL MEETING TO ORDER**

The meeting was called to order at 3:15 PM.

**II. TREATY 7 LAND ACKNOWLEDGEMENT**

We acknowledge that we are on the traditional territory of the Blackfoot Confederacy and the people of Treaty 7 Region in Southern Alberta. We honour and acknowledge the homeland of the Métis people. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us.

**III. ITEMS FOR ACTION**

**1. School Building Utilization and Facilities Planning**

Mrs. Tracy Hensel, Superintendent and Mrs. Leanne Dulle, Secretary Treasurer, shared a capital plan overview.

The board and executive engaged in a value scoping exercise in January 2025 to inform the development of the 10-year capital plan that was submitted to Alberta Education in April 2025. The value scoping process included an in-depth analysis of schools by geographical sector of the city including enrollment trends, building utilization and building conditions. This process highlighted the number of small and underutilized schools in certain sectors of the city.

Having multiple schools with low student enrollment results in resources being stretched across several

buildings, reducing efficiency and hindering efforts to create modern, 21st-century learning environments for all students and staff.

Superintendent Hensel recommended the board explore the closure of Southview School and Webster Niblock School for September 2026, in accordance with the consultation process outlined in Policy 724.

**THAT** the Board agreed to explore the closure of Southview School and Webster Niblock School for September 1, 2026, in accordance with the consultation process outlined in Policy 724.

20. P. Grisonich

**CARRIED**

The consultation process will start in early November and conclude in early January.

Q. Skelton left the meeting at 3:30

**2. Board Meeting Schedule**

The Board will be asked to approve the revised meeting schedule for the next four years, as follows:

- In Camera Meetings (Committee of the Whole) the 2nd Tuesday at 2:00 p.m. each month
- Public Meetings (Regular) on the 4th Tuesday of each month at 4:00 p.m.
  - One exception: December 23, 2025, Regular Board meeting to be cancelled. One regular and one Committee of the Whole meeting to be held on December 2025.

**THAT** the Board approved the revised meeting schedule for the for the next four years.

21. M. Hilgendorf

**CARRIED**

**IV. ITEMS FOR DISCUSSION**

**1. School Council Meetings**

A discussion on the importance of trustees attending school council meetings. The trustees will not have designated schools, rather, should attend any of our school council meetings. Trustees will report their feedback on the meetings attended in the regular board meeting.

**V. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING**

No action came out of the Committee of the Whole.

**VI. ADJOURNMENT**

**THAT** the meeting be adjourned.

22. P. Grisonich

**CARRIED**

The meeting was adjourned at 3:43 PM.

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**CHAIR**

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**SECRETARY TREASURER**