

## MINUTES

### DIVISION COUNCIL OF SCHOOL COUNCILS

**DATE & TIME:** Thursday, November 19th, 2020 7:00 p.m.

**LOCATION:** Broadcast Virtual via Zoom due to COVID-19 Restrictions

#### 1. CALL TO ORDER: Chelsey Cowan

Chelsey called the meeting to order at 7:03 p.m.

In attendance: Karen Allen (MH Christian School), Taneill Selinger (River Heights), Valerie Browne (Hub), Mark Davidson (MHPSD Superintendent), Tonielle Pavlovic (CHHS), Catherine Wilson (Board Chair), Rebeca Rothfus (MHHS), Karla Tweten (River Heights), Carolyn Freeman (Board), Joni Hunter (Elm Street School), Karen Saffran (CHHS), Laine Nash (Vincent Massey), Mike Flieger (Principal, Elm Street), Chelsey Cowan (CHHS/ Connaught), Gina Miller (AMS), Lee Krasilowez (Central Office), Jennifer Stang (Connaught), Laurie Grafton (the Hub), Shannon Welsh (Crestwood)

Chelsey made a couple additions to the agenda:

- discuss getting Division emails for chairs/co-chairs, discussion of ASCA email

Adopted the minutes from the October DCSC meeting. Motion: Gina Miller. Second: Jennifer Stang. Motion approved.

#### 2. TREATY LAND ACKNOWLEDGEMENT: Chelsey Cowan

#### 3. \*ADDITION TO AGENDA\* ASCA FUNDING CHANGES: Chelsey Cowan

Go here for an update from ASCA about their funding changes: [ASCA Funding Update](#)

#### 4. ITEMS FOR INFORMATION: MarkDavidson

- Community Mental Health Virtual Meeting was held October 7, 2020.
- A Continuation of the Conversation about Suicide and Mental Health in SE Alberta was held November 4, 2020.
- These were very well attended by parents, school administration and staff. MHPSD, MH Catholic Board, and Prairie Rose worked together to put on this group of meetings. Looking at having further discussions.

#### 5. COVID-19 UPDATE: MarkDavidson

Correspondence from the Board

- Diploma Exams now are optional for the rest of the 2020/2021 school year. Rick Massini wrote a letter to the Minister of Education regarding Diploma Exams. It was our Division's opinion to cancel them for the remainder of this year. The provincial majority was for making them optional.
- Budget & Enrolment - Most school divisions have experienced loss of enrolment. We have lost about 150 students altogether. Just missing. This is happening all over the province. We have gained 40 students since September 30th so those students came with no funding from the province. That carries forward for three years. About 70 families went to home education.
- Transitions to and from the Hub - 25 students went from school to the Hub. 14 students went from the Hub to school. No more transitions until the start of the next semester.

- Process for Positive Testing in Schools - This information can be located on a link on page 7 of our 2020 [MHPSD Re-Entry Plan for Scenario 1](#) under heading Confirmed Cases of COVID-19 > COVID-19 in School (K- 12) Settings. Central Office team works with AHS and school admin teams to communicate with families, contact tracing, and put the school on watch.
- Parents commented on being thankful for the communication

## 6. ITEMS FOR DISCUSSION: Catherine Wilson & Carolyn Freeman

### Trustee School Allocations

- Rick Massini - Crescent Heights High School, Alexandra Middle School, Ross Glen School, and Outreach Programs, Central Office, Warehouse
- Catherine Wilson - Medicine Hat High School, Dr. Roy Wilson Learning Centre, Elm Street School
- Deborah Forbes - Vincent Massey School, Connaught School, Herald School, Coulee Collegiate
- Carolyn Freeman - Dr. Ken Sauer School, River Heights School, Webster Niblock School, Medicine Hat Christian School
- Celina Symmonds - George Davison School, Crestwood School, Southview School, The Hub

### Shared Mission, Vision Statements - Carolyn Freeman

[Policy 100 School Division Vision, Mission, Values and Beliefs](#)

### Review of the structure and processes within Medicine Hat Public School Division

[Organizational Chart](#)

- School Council chairs work with the school board/district office/superintendent as a parent voice so not listed on the organizational chart.
- Carolynn Freeman - Main focus is safety, learning and support (physical, mental, and emotional).
- All information is on the division website under publications. Thank you to the team who worked on the policy. They were great to work with.

Chelsey brought up the idea of getting each school council emails. Mark will look into getting them set up through G Suite. Info can be sent through Google Classroom, such as agendas and DCSC documents. Councils can communicate with each other. By next meeting, will either have emails set up or information to share about the process.

## 7. POLICY AND OPERATING PROCEDURES: Chelsey Cowan

### Review of the Division Council of School Council's Board Policy

[Policy 212-Division Council of School Councils](#)

### Review of the New Proposed Operating Procedures

- There was discussion as to whether amendments are needed. One noted: need to change where documents are listed to be held (under section 9.C.2). Change to Central Office. Motion made by Rebeca to approve draft of DCSC Operating Procedures with the notation that the revision will be made as where documents are stored. Karen seconded the motion.

## 8. MOTION TO ADJOURN: Chelsey Cowan

- Would like to know for next meeting, how school councils are engaging their families? How is fundraising going? Are there any issues?
- If you notice anyone not in attendance that should be, send them a reminder!
  - Future meeting dates [will all be virtual on zoom] January 14, 2021 @ 7p.m., March 25, 2021 @ 7p.m., and May 13, 2021 @ 7p.m.

Adjournment 8:23 p.m.