

**MEDICINE HAT PUBLIC BOARD OF EDUCATION OPERATES AS MEDICINE HAT PUBLIC SCHOOL DIVISION,  
AND FOR THE PURPOSE OF THIS DOCUMENT WILL BE REFERRED TO AS "MHPSD" AND/OR "DIVISION"**

SECTION 900 – School-Community Relations

**POLICY 902: FRIENDS OF EDUCATION AWARDS**

**BACKGROUND**

The Board recognizes that the education of children is best accomplished when the whole community takes an active role in providing for this education. The Board also recognizes that there are members of the community whose efforts to serve students go above and beyond the normal expectations of such service. These efforts have a positive impact on students and schools and enhance the work of the Division immensely.

**POLICY**

At the end of each school year the Board will recognize the contribution of members of the general community for their contribution to the Division and to the schools and students of the Division.

**GUIDELINES**

1. Every year, each school may nominate a member of the general community for outstanding contributions to their school and/or its students.
2. Each year, the Division may also name a member of the general community to be recognized for outstanding service to the Division or its students.
3. NOTE: With each school plus the Division naming a contributor to their school, these contributions and contributors will be recognized collectively as "The Friends of Education".
4. Current employees are ineligible for this award.
5. Former employees of the Division may be recognized for this award only for contributions to the Division, or students of the Division, provided their employment with the Division is completed.
6. Criteria for school-based nominations:
  - a. The recipient must be an individual who is a resident of Medicine Hat or an agency, corporation or service club which has operations within the City of Medicine Hat.
  - b. A "one time" contribution may be eligible for recognition if such an act is deemed by the Board as having long term benefits to students of the school.
  - c. Contributions that have been provided to a school over a long period of time may be eligible for recognition.

7. Criteria for Division nominations:

- a. The recipient may be an individual who is a resident of Medicine Hat or an agency, corporation or service club which has operations within the City of Medicine Hat.
- b. A “one time” contribution may be eligible for recognition if such an act is deemed by the Board as having long term benefits to students of the Division.
- c. Contributions that have been provided to a school or to the Division over a long period of time may be eligible for recognition.
- d. Contributions to be recognized may be of a provincial or national nature provided that such contributions can be demonstrated to be of benefit to the Division or our students.

ADMINISTRATIVE PROCEDURE

902 AP 001 – Friends of Education Awards

ADMINISTRATIVE PROCEDURE - EXHIBIT

902 E 001 – Friends of Education Award Nomination Form

**Approved:** February 19, 2013

**Revised:** November 23, 2021

