

MINUTES OF THE REGULAR MEETING OF THE MEDICINE HAT PUBLIC BOARD OF TRUSTEES HELD IN THE BOARD ROOM IN THE SCHOOL DISTRICT ADMINISTRATION OFFICE ON TUESDAY, OCTOBER 22, 2019 AT 3:00 P.M.

TRUSTEES PRESENT: Rick Massini, Catherine Wilson, Deborah Forbes, Carolyn Freeman, Celina Symmonds

OFFICIALS PRESENT: Mark Davidson, Superintendent of Schools
Tracy Hensel, Associate Superintendent
Jerry Labossiere, Secretary Treasurer
Corey Sadlemyer, Assistant Superintendent
Jason Peters, Assistant Superintendent

OFFICIALS ABSENT: Lyle Cunningham, Deputy Superintendent

OTHERS PRESENT: Brian Schaffer, Director of Facilities
Natosha Mastel, Principal, Ross Glen School
Melissa Brudevold, Teacher, Ross Glen School
Elizabeth Gebhardt, Teacher, Ross Glen School
Heather Gust, CST, Ross Glen School
Lee Krasilowez, Communications Coordinator

CHAIR: Rick Massini

RECORDING SECRETARY: Angie Lesko

I. APPROVAL OF AGENDA

16. C. Freeman **THAT** the agenda be approved as presented.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, September 24, 2019** and **October 8, 2019** and the Committee of the Whole meeting held on **Tuesday, September 24, 2019** and **October 8, 2019**.

17. D. Forbes **THAT** the Minutes of the Regular Board meeting held on Tuesday, September 24, 2019 and October 8, 2019 and the Committee of the Whole meeting held on Tuesday, September 24, 2019 and October 8, 2019, be adopted as presented.

CARRIED

III. MOVE TO COMMITTEE OF THE WHOLE

18. C. Wilson **THAT** the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 3:03 p.m.

IV. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 5:35 p.m.

V. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

19. C. Wilson

THAT Personnel Matter #2019-04 be approved as presented.

CARRIED

VI. TREATY 7 LAND ACKNOWLEDGEMENT

We acknowledge that we are on the traditional territory of the Blackfoot Confederacy and the people of Treaty 7 Region in Southern Alberta. We honour and acknowledge the homeland of the Métis people. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us.

VII. SCHOOL SHARING PRESENTATION

1. Ross Glen School Sharing Presentation

Ross Glen School provided an overview of the work being done in their school and presented on their progress with the implementation of the Collaborative Response Model.

6:05 p.m. Ross Glen Staff left the meeting

VIII. CORRESPONDENCE

1. Thank you cards from MHPSD Students

Thank you cards were received from MHPSD students that have been awarded scholarships.

Thelma Berkeley Robinson Scholarship:

Joshua Suelzle, Jayden Smith, Theo Van der Westhuizen

IX. RECOGNITIONS/ACCOMPLISHMENTS

1. Welcome Back BBQ

The Board would like to express appreciation to the staff of Outreach and the Wellness Champions for organizing the Annual Welcome Back BBQ and to all staff and family members who attended the event. The evening provided excellent food, great entertainment and a time to spend with fellow employees, families and friends.

2. Alberta Teachers' Association Inductees

Congratulations to all teachers inducted to the Alberta Teachers' Association Local No. 1 in October. We are very pleased to have these teachers in our School Division.

6:08 p.m. C. Freeman left the meeting

X. ITEMS FOR ACTION

1. Policy Recommendations

The following policy updates have been made to align with the Education Act.

Policy 200: Role of the Board of Trustees

Policy 202: Role of Trustees

Policy 202.1: Trustee Code of Conduct

Policy 202.1: Appendix Trustee Code of Conduct Sanctions

20. C. Symmonds

THAT the Board approve Policy 200, Policy 202, Policy 202.1 and Appendix 202.1 as presented.

CARRIED

2. Junior High Locally Developed Courses – Renewal

Crescent Heights High School and Dr. Roy Wilson Learning Centre requested approval for the renewal of the following Locally Developed Courses:

Crescent Heights High School

1. Film Studies 7-9
2. Leading from the Middle 7-8
3. Leadership 9
4. Recreation Education 7-9
5. Sports Prep 9
6. Learning Strategies 7-9
7. Sports Performance 7-9
8. Fitness Pursuits 9

Dr. Roy Wilson Learning Centre

1. Film Studies 7-9
2. Leadership 7-9
3. Sports Performance 7-9

21. D. Forbes

THAT the Board approve the renewal of the locally developed courses for Crescent Heights High School and Dr. Roy Wilson Learning Centre for a four year term ending June 2023, as presented.

CARRIED

3. Junior High Locally Developed Courses – Authorization

The following schools requested approval for the authorization of locally developed courses:

Dr. Roy Wilson Learning Centre

1. Athletic Institute 7-9

Medicine Hat Christian School

1. Bible 1-9

22. C. Wilson

THAT the Board approve the authorization of the locally developed courses for Dr. Roy Wilson Learning Centre and Medicine Hat Christian School for a four year term ending June 2023, as presented.

CARRIED

4. International Off-Site Activity: Spain and Portugal – Approval in Principle

It was recommended that the Board approve, in principle, an international off-site activity for Teague Bates, band teacher from Medicine Hat High School to travel to Spain and Portugal for the period Thursday, April 9, 2020 to Saturday, April 18, 2020, subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the Division's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the trip;
- d) that all funds related to this trip be managed by the School Bookkeeper at your location;
- e) that the School Trip Accounting Template be completed and submitted to the Secretary Treasurer's department no later than 20 days after your trip;
- f) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any

- responsibility (liability or otherwise) as a result of their participation;
- g) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage);
- h) that criminal record checks be obtained for parent supervisors (non-district personnel);
- i) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- j) that the Principal/Teacher comply with all criteria set out in Policy 720 and the International Travel Guidelines;
- k) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- l) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- m) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

23. C. Symmonds

THAT the Board approve, in principle, an international off-site activity for Teague Bates, band teacher from Medicine Hat High School to travel to Spain and Portugal for the period Thursday, April 9, 2020 to Saturday, April 18, 2020, subject to the conditions specified.

CARRIED

5. International Off-Site Activity: Oahu, Hawaii – Approval in Principle

It was recommended that the Board approve, in principle, an international off-site activity for Lyall Foran, teacher from Medicine Hat High School to travel to Oahu, Hawaii for the period Wednesday, February 26, 2020 to Monday, March 2, 2020, subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the Division's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the trip;
- d) that all funds related to this trip be managed by the School Bookkeeper at your location;

- e) that the School Trip Accounting Template be completed and submitted to the Secretary Treasurer's department no later than 20 days after your trip;
- f) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- g) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage);
- h) that criminal record checks be obtained for parent supervisors (non-district personnel);
- i) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- j) that the Principal/Teacher comply with all criteria set out in Policy 720 and the International Travel Guidelines;
- k) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- l) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- m) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

24. C. Wilson

THAT the Board approve, in principle, an international off-site activity for Lyall Foran, teacher from Medicine Hat High School to travel to Oahu, Hawaii for the period Wednesday, February 26, 2020 to Monday, March 2, 2020, subject to the conditions specified.

CARRIED

XI. REPORTS OF COMMITTEES

1. Coordinating Committee

Minutes of the September 30, 2019 Coordinating Committee meeting were attached for information.

2. District Council of School Council

Minutes of the October 10, 2019 District Council of School Council meeting were attached for information.

XII. ITEMS FOR INFORMATION

1. Enrolment Update

Superintendent Davidson reported that the District enrolment for September 30, 2019 is 7,406 students. This count is a decrease of 82 students over this time last year. However, it is only 1 student less than projected in the spring budget.

2. Alberta School Boards Association: Fall General Meeting

The ASBA Fall Event and General Meeting will be held in Edmonton on November 17 to 19, 2019.

3. National School Boards Association 2020 Annual Conference & Exposition

The NSBA Annual Conference & Exposition will be held in Chicago, IL on April 4 to 6, 2020.

XIII. ADJOURNMENT

25. C. Wilson

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 6:32 p.m.

CHAIR

SECRETARY TREASURER