

MEDICINE HAT SCHOOL DISTRICT NO. 76

COORDINATING COMMITTEE MEETING

MEMBERS:

Catherine Wilson Fraser	Grant Henderson
Jerry Labossiere	Lyle Cunningham
Sherri Fedor	Cody Edwards
Amanda Kenny	Julia Stewart
Cindy Louma	Heather McCaig
Dean Brandt	Ashley Bohonos
Sharon Stolz	Keri Gust

DATE & TIME: **Monday, December 1, 2014**

Lunch @ 12:30 p.m. (Paradise Valley)

Meeting @ 1:30 p.m. (Paradise Valley)

MINUTES

TOPIC	
1. <u>Welcome</u>	
Keri Gust was welcomed to the committee as the Secondary School Representative.	
2. <u>Progress Report</u>	
A Progress Report dated November 17, 2014 was provided.	
3. <u>Draft 2015-2016 School Year Calendar</u>	
A draft 2015-2016 school year calendar was reviewed. Dr. Henderson reported that a couple of changes to the calendar had been suggested from other groups. The recommended revisions will be presented to the Board for a final decision at their December meeting.	
4. <u>Policy 530: Police Information Check – Children’s Services Intervention Record Check</u>	
Revisions were recommended to Policy 530 and Procedure 530 P 001. The committee discussed the role and requirements of parents who supervise students and the security checks required.	
The committee also discussed parents transporting students, other than their own, to/from activities and the written permission requirements needed.	

	It was recommended that Policy 530 and Procedure 530 P 001 be forwarded to the School Administrators' Committee for their input.
5. <u>Policy 667: Student Interviews by Police and Child Protection Services</u>	Mrs. Fedor advised that after discussion with the Southern Alberta Child and Family Services and the Medicine Hat Police Department, the policy and procedures were revised slightly to align with their procedures. It was recommended that revised Policy 667 and Procedure 667 P 001 be forwarded to the Board for approval.
6. <u>Review of Policy 411</u>	The Working Committee met on November 24th. Dr. Henderson advised that all of Policy 411 needs to be revised to move from codes to needs, to update some of the wording to fit today's language, and to realign with the Provincial model. It was suggested that all of Policy 411 be forwarded to the School Administrators' Committee for their input. The suggested timeline is to have a revised policy, procedures and exhibits in place by March, 2015.
7. <u>Future Meetings</u>	January 12 – 12:30 – 1:30 p.m. – Teacher Board Advisory January 12 – 1:30 – 3:30 p.m. – Working Committee for Policy 411 February 2 – 12:30 – 1:30 p.m. – Teacher Board Advisory February 2 – 1:30 – 3:30 p.m. – Coordinating Committee Meeting
8. <u>Adjournment</u>	