



MEDICINE HAT SCHOOL DISTRICT NO. 76
REGULAR MEETING

CENTRAL OFFICE BOARD ROOM

TUESDAY NOVEMBER 15, 2016 – 6:00P.M

A G E N D A

I. APPROVAL OF AGENDA

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Organizational Meeting held on **Tuesday, October 11, 2016**, the Regular Board meeting held on **Tuesday, October 11, 2016** and Committee of the Whole meeting held on **Tuesday, October 11, 2016** and **November 1, 2016**.

RM

III. CORRESPONDENCE

1. Thank you card for World Teacher Day

Medicine Hat High School teacher

Lilianne Alexandre

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2. Thank you card from Mark Smith, MLA

Mark Smith extended his thanks to the Board members for taking the time to meet with him.

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3. Thank you card from a District student for being awarded the Brenda McIvor Scholarship

Braeden Schreiber

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4. Thank you cards from District students for being awarded the Thelma Berkeley Robinson Scholarship

Cameron Hall
Ally Wallace

Sam Bratvold
George Kelly

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5. Thank you cards from a District student for being awarded the Iris Tellefson Memorial Scholarship

Emma Smith

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6. **Thank you card from a District student for being awarded the Woollven Family Scholarship**

Andrew Shannon

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IV. **RECOGNITIONS/ACCOMPLISHMENTS**

1. **WE Day**

A special thank you is extended to our staff for their commitment and support of WE Day on October 26th. Students from 10 of our District Schools were in attendance this year! The students had an incredible experience.

MD

2. **Alberta Teacher Association Inductees**

Congratulations to all teachers inducted to the Alberta Teachers' Association Local No. 1 on October 27, 2016. We are very pleased to have these teachers in our District.

MD

3. **Remembrance Day Ceremonies**

Many of the schools held Remembrance Day ceremonies. We would like to extend our appreciation to the staff for helping the students recognize the importance of this day.

MD

V. **ITEMS FOR ACTION**

1. **International Student Fees**

Scott Howes is our International Liaison. Scott would like to request the Board's approval to reduce tuition fees for Brazilian students in the 'Win The World Brazilian Program' for the 2016-2017 school year.

Electronic [Enclosure No. 2](#)

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SH/ JL

2. **International Education**

Scott Howes, as our International Liaison, would like to recommend to the Board that International Education be removed from policy and replaced with a handbook that will include fees and other pertinent information. The revised process would be overseen by the Superintendent and / or the Secretary Treasurer creating more flexibility as international travel is ever changing.

SH/ JL

3. **Annual Education Results Report ("AERR") and Education Plan ("EP")**

The District has the last few years been provided the flexibility to submit their Annual Education Results Report together with their Three-Year Education Plan (AERR and EP).

Attached is a document that is complete with the exception of the Audited Financial Statement information. Subject to the Board approving the Audited Financial Statements, also at this meeting, the AERR and EP will be amended accordingly.

It is recommended that the Board approved the AERR and EP subject to inclusion of the audited financial statements and related financial information.

A more thorough direction for the District is being developed in conjunction with the 'Thought Exchange' survey results.

TF

Electronic [Enclosure No. 3](#)

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4. Policies Updates based on the November 7, 2016 Coordinating Committee Meeting

The following Policies were tabled, revised and are now recommended for approval by the Board of Trustees. It is recommended that the Board of Trustees approve the following:

- a) Policy 204 Board Committees (Revised)
- b) Policy 205 School and Facility Naming (New – Separated from 204)
- c) Policy 210 Superintendent of Schools-Roles and Responsibilities (Revised)
- d) Policy 210.1 Evaluation Process for the Superintendent of Schools (Rescind – added to 210 not part of enclosure)

The Coordinating Committee reviewed, revised and recommended that the following Policies be forwarded to the Board of Trustees. It is recommended that the Board of Trustees approve the following:

- e) Policy 301 Administrator Growth, Supervision and Evaluation (Rename and revise)
- f) Policy 303 Administrative Appointments (Revise)
- g) Policy 102 Jurisdictional, School and Program Review (Revise, renumber *(was 310 and 312)* and rename)
- h) Policy 631 Appeals and Hearings Regarding Student Matters (Revise, renumber *(was 370)* and rename)

CWF/MD

Electronic [Enclosure No. 4](#)

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5. Committee Appointments

Mr. Rick Massini, Board Chair, will present recommended appointments to the Board Standing Committees.

It is recommended that the Board approve Committee appointments as per the Chair's recommendation.

RM

[Enclosure No. 5](#)

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VI. PRESENTATIONS

1. Inclusive Education Update

The Medicine Hat School District continues the journey of inclusive education to ensure that all children belong. The focus on relationships to build a welcoming, safe, respectful and caring learning environment is foundational to the work being done.

Members of the District will share highlights to support student learning.

SF

VII. ITEMS FOR INFORMATION

1. Special Meeting – November 29, 2016

There will be a special meeting of the Board of Trustees held on Tuesday, November 29, 2016 at 5:00 p.m. The purpose of this meeting will be the presentation and approval of the Audited Financial Statements for the year ending August 31, 2016 and approval of the Fall Budget Update 2016-17.

JL

2. Trustee Reports

As part of the Board's goal of "Putting the Public Back into Public Education" trustees are visiting schools.

RM

3. Alberta School Boards Association (ASBA) Zone 6 Meeting

The ASBA Zone 6 General Meeting was held on November 6, 2016. An update will be provided at the meeting.

TR

4. National School Boards Association (NSBA) Conference

The annual NSBA conference will be held on March 25 to 27, 2017 in Denver. The Conference Schedule is available on the website <http://www.nsba.org/conference> Registration is open effective October 19, 2016 and accommodations can be arranged only after registration is completed. Early bird registration discount ends January 13, 2017. Please let Joni know if you plan on attending.

RM

Brochure to be Circulated

5. Canadian School Boards Association (CSBA) Congress

The annual CSBA Congress will be held in Whistler, BC on July 7 to 9, 2017. The CSBA Congress is a chance to meet and share with other trustees from across the country. As further information becomes available, conference details will be posted on the CSBA website www.cdnsba.org. Please let Joni know if you plan on attending.

RM

6. Drama/Musical Presentations

- Crescent Heights High School has planned one musical/drama production this school year: the Lion King Jr. from November 30 to December 4, 2016.
- Medicine Hat High School has planned three musical/drama productions this school year
 1. Peter and the Starcatcher **Tentatively scheduled for February 2017 based on the opening of their theatre.*
February 2, 3, 4, 5, February 9, 10, 11, 12 and February 15, 16, 17
 2. Pilot Lights Theatre Festival
April 25, 26, 27
 3. The Paperbag Princess: A Musical
June 1, 2, 3, 4, June 8, 9, 10, 11 and June 15, 16, 17, 18

MD

VIII. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

RM

IX. RECONVENE TO OPEN BOARD MEETING

X. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

XI. ADJOURNMENT